

11 Mrs. Manley  
your Copy

January 8, 1945

**C** Mrs. Effa Manley  
71 Crawford St.  
Newark, N.J.

Dear Mrs. Manley:

**O** Enclosed, is our other forms for Individual Income Tax Returns and Form 1040 (Income Tax Return 1944) as requested by you for Mr. McDuffie who is now out of the Country.

**I** If Mr. McDuffie wishes his 1944 Income Tax filed here between this date and March 15, 1945, he must execute Form 1040 or both copies of "Power of Attorney".

**P** Attached also is Form W-2, showing his earnings and amount withheld for his income taxes from The Newark Eagle Baseball Club. To this he must add all other earnings for the year of 1944. He must transmit to you or whom ever he appoints as his Attorney on "Power of Attorney" his personal expenses and deductions.

**Y** It is suggested that if Mr. McDuffie executes Power of Attorney that he fill out Form 1040 and mail to you or the person whom he appoints through Power of Attorney the two(2) copies of Power of Attorney and the Form 1040 in order to assist them in giving him the benefit of all exemptions and deductions.

He has until March 15, 1945 to have his income tax return filed in the USA.

The Tax Laws have changed in 1944 to the extent that it would be unadvisable for Mr. McDuffie to attempt without tax counsel to file his tax return for the year 1944.

Very truly yours,

C. B. Adams

CBA/lb  
Enclosures